



Purchasing Department

209 Water Street
Johnson City, TN 37601
(423) 975-2716

ADDENDUM

TO: All Prospective Vendors

FROM: Valerie Harless
Assistant Director of Purchasing

SUBJECT: Addendum No. 1 – ITQ # **2016-45**
Commercial Panel Type Outdoor Christmas Tree

DATE: November 1, 2016

Consider this addendum an integral part of the above referenced Invitation to Bid:

Please note the change in due date for quote

Quotes are due by 5:00 pm November 1, 2016

Please list your best delivery time.

All other specifications remain the same. **Vendor to acknowledge receipt of this addendum by initialing and returning the addendum notice with the return bid package or via facsimile if it has already been submitted.** Your unopened response envelope can be returned to you for re-submittal upon request. Any questions regarding addendum submittal please contact this office.

/vh